

Mahatma Gandhi Vidyamandir's  
K.B.H. Arts, Sci. & Comm. College, Nimgaon Tal. Malegaon, Dist. Nashik.

**DISTRIBUTION OF DEPARTMENTAL WORK FOR THE ACADEMIC YEAR 2020-2021**

SR.NO.	DEPARTMENT/COMMITTEE	NAME OF THE COMMITTEE MEMBERS	NATURE OF THE WORK OF THE DEPARTMENT COMMITTEE
1	<b>TIME TABLE , ACADEMIC CALENDER &amp; PLANNING</b>	1. Dr.R.G.Shewale	To Prepare the academic/general and class-wise, teacher wise time table as per norms prescribed by UGC/University for teaching periods and practical's/project periods to prepare & see the academic planning of all departments.
		2. Dr.S.P.Deore	
		3. Shri. P.J. Koli	
4	<b>N. S. S.</b>	1. Dr. B. U. Pawar	To conduct the activities as per guide lines of S.Phule Pune University.
		2.Prof .S.L.Ahire	
		3. Shri. N. P. Chavan	
		JAGATAP AMRUTA BHARAT	
5	<b>CULTURAL PROGRAMMEs</b>	1. Dr.R.G.Shewale	To arrange the various programmes of the students for participation in the Univerrrsity State, National Level and as well as in the various functions of the college.
		2. Dr. B. U. Pawar	
		KHAIRNAR ANJALI YOGESH	
6	<b>H.R.Supervisal</b>	Dr.S.P.Deore	
	<b>P.RO</b>	Dr.G.J.Bhamare	
		PAWAR BHAVESH RAJU	

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6	<b>STAFF ACADEMY</b>	1. Dr.R.G.Shewale	To arrange the Programme with the Programme with the prior permission of the Principal to submit the ANNUAL REPORT.
		2. Shri. K. V. Nikam	
7	<b>TOURS AND EXCRUSIONS</b>	1. Dr. B. U. Pawar	To arrange the study tours or general tour of the students and staff with the permission of the Principal.
		2. Mr. S.L.Ahire	
		3. Shri. R. T. Kuwar	
8	<b>SOCIAL SCIENCE ASSOCIATION</b>	1. Dr.S.P.Deore	To arrange the functions, to report annually to magazine committee. Prior permission must be required for the Expenditure.
		2. Prof. S.L.Ahire	
9	<b>LIBRARY ADVISORY COMMITTEE</b>	1. Dr. S. N. Nikam (Chairman)	To purchase the books and Journals within the Budget.
		2 Prof. S. U. Patil.	
		3. Dr.R.G.Shewale	
		4. Dr. K. S. Kokane	
		5. Shri. K. V. Nikam	
10	<b>STUDENTS DEVELOPMENT</b>	1. Prof.S.L.Ahire	To Conduct the scheme of Earn and Learn as per norms of S.Phule Pune
		2. Dr.S.P.Deore	University within Budge Provision.
		3. Shri. N. P. Chavan	

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11	<b>CAMPUS BEAUTIFICATION</b>	1. Prof. Santosh Jadhav 2. Shri. R. T. Kuwar	To develop college garden and premises of the botanical garden with prior approval of the Principal.
12	<b>EXAMINATION COMMITTEE</b>	1. Prof. S.A.Wagh 2.Prof.S.L.Ahire 3.Shri.B.J.Hiray	To conduct the Term End Exam/Test Tutorials. To maintain the up to date record of marks of Term End Exam & Test Tutorials. To Comply the problems of students regarding various S.Phule Pune University Exam. To Comply the revaluation, verification and case of unfairmeans etc., & any other work assigned by Principal.
13	<b>COMPETATIVE EXAMINATION</b>	1. Prof. B.P.Shewale 3. Shri. R.T.Kuwar	To conduct the Competitive Examination.
14	<b>DISCIPLINE COMMITTEE</b>	All Heads	To Control the students discipline.
15	<b>PUBLICITY (Magazine)</b>	1.Dr.G.J.Bhamare 2. Dr.S.P.Deore 3. Mr. B.P.Shewale 5. Shri. R. T. Kuwar	To send the news to the editors for various functions in the college. To send the aarticles to University, with the Principal.

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16	<b>DEBATING COMMITTEE</b>	1. Prof.B.P.Shewale 2. Prof. S.L.Ahire 3. Dr. K. S. Kokane 4. Dr.S.P.Deore 5. Shri. R. T. Kuwar	To attend the Debating Programme.
17	<b>NAAC COMMITTEE AND IQAC</b>	1. Dr. K. S. Kokane 2. Prof.B.P.Shewale 3. Dr.S.P.Deore 4. Prof. S.L.Ahire 5. Prof. Santosh Jadhav 6. Porf. S. U. Patil 7. Shri. N. P. Chavan	To Prepare SSR reports and QIP reports.
18	<b>SOFT SKILL DEVELOPMENT &amp; RUSSA</b>	1. Shri.S.U.Patil 2. Dr.S.P.Deore	To submit the proposals to S. Phule Pune University.
19	<b>ARC</b> <i>(Savitribai Phule Pune University)</i>	1. Dr. K.S.Kokane 2. Dr. R.G.Shewale 3. Mr. Shubham Patil	To submit the proposal to S.Phule Pune University for Seminar, Wrokshop and so on.

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20	<b>UGC &amp; QIP</b>	1. Dr. K. S. Kokane	To submit the proposals to UGC and SSPU
		2. Prof.B.P.Shewale	
21	<b>ANTI RAGING COMMITTEE</b>	1. Dr.G.J.Bhamare	To manage the pure and freshly environment in college campus.
		2. Dr.R.G.Shewale	
		3. Prof. Santosh Jadhav	
		4. Shri. K. V. Nikam	
22	<b>WOMEN REDRESSAL CELL.</b>	1. Rubeena Bano	-
		2. Dr. R.G.Shewale	
23	<b>RTI</b>	1. Prin. Dr. S. N. Nikam	-
		2. Dr.K.S.Kokane	
		3. Shri. P. J. Koli	
24	<b>TRAINING &amp; PLACEMENT</b>	Prof .B.P.Shewale	-
		Prof. S.B.Jadhav	
		Dr.S.P.Deore	

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26	<b>VALUE BASED PROGRAMME</b>	1. Dr. R.J.Shewale	To organize various functions in college related to value educations and organize jaywant of National freedom fighters.
		2. Prof. Santosh Jadhav	
27	<b>STUDENTS GRIVENENCE CELL</b>	1. Prof.S.L.Ahire	-
		2. Dr. S.P.Deore	
		3.Dr.R.G.Shewale	
29	<b>Jayanti &amp; Punytithi Celebation</b>	1. Prof. G.J.Bhamare	For this programme to make prepration of Gufet, Photo & Notice of programme. As well as prepaid news about the programme.
		2. Dr. S.L.Ahire	

Place : Nimgaon

**Dr. K.S.Kokane**  
Vice-Principal  
K. B. H. College Nimgaon

**Dr. Subhash Nikam**